



Facade Improvement Program

The Facade Improvement Program is a storefront improvement grant initiative administered by the City of Chesnee. The purpose of the program is to encourage and assist property and business owners located in Chesnee's downtown to restore and improve the appearance of the facades of their buildings.

ELIGIBLE IMPROVEMENTS INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:

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- Signage and/or painting.
 - Installation or repair of signs, which are attractively integrated into the architecture of a building including its window areas, doorways and awnings, or canopies (signs may identify a business, but not advertise a product)
 - Removal and/or installation of appropriately scaled and lighted window areas for retail displays or for visual access into retail or service business or a restaurant.
 - Installation of appropriate lighting for the purpose of illuminating the exterior and signage of a building.
 - Removal and/or installation of awnings, canopies or shutters.
 - Cleaning and/or re-pointing of brick, and other masonry.
 - Replacement of deteriorated windows, doors and/or framing visible from the street.
 - ADA accessibility improvements (exterior only).
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This Grant may be used in conjunction with other grant programs.

INELIGIBLE IMPROVEMENTS:

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- Roofs - Parking Lots - Landscaping Not Attached to the Building - New Construction
 - Interior Improvements – Equipment or Inventory
 - Overpowering Signage and Backlit Awning
 - Deferred Maintenance
 - Sidewalks
 - Projects completed prior to the approval of the application
 - Any work that is not completed by a licensed contractor or subcontractor
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TO BE ELIGIBLE FOR CONSIDERATION, PLEASE ATTACH THE FOLLOWING:

- Proof of building ownership, such as a copy of the recorded deed with owner name matching applicant name (if leasing property, written approval from building owner is required).
- Proof of current property and casualty insurance.
- Two (2) to four (4) photographs of current façade(s) conditions.
- Design plans and an outline of proposed improvements, including a materials list.
- Two (2) written cost estimates/bids from licensed construction professionals.
- Detailed line-item budget from a registered/licensed contractor or licensed architect. Contractors must include their business license as proof that they are eligible to work in the City of Chesnee.
- Accurate color samples.
- Pictures that indicate quality of finishes.
- Signage renderings that graphically indicate sign lettering style, size and sign dimensions.
- License numbers for any contractors and subcontractors involved in project.



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Program Application:

PART 1 – APPLICANT INFORMATION

APPLICANT NAME: _____

BUSINESS NAME: _____

ADDRESS: _____ CITY: _____ STATE/ZIP: _____

PHONE: _____ EMAIL: _____

OF EMPLOYEES: _____ ANTICIPATED # NEW EMPLOYEES: _____

PROPERTY OWNER NAME: _____ PROPERTY OWNER CONTACT: _____

PROJECT CONTACT NAME (IF DIFFERENT FROM APPLICANT) _____

PROJECT CONTACT PHONE NUMBER: _____

PROJECT CONTACT EMAIL: _____

BUSINESS WEBSITE (IF APPLICABLE): _____

PART 2 – BUILDING INFORMATION

BUSINESS ADDRESS: _____

CURRENT BUILDING USE: _____

PROPOSED USE AFTER IMPROVEMENTS: _____

NUMBER BUSINESSES IN BUILDING: _____

ARE THERE ANY ACTIVE CODE VIOLATIONS? YES NO UNSURE

ARE THE PROPERTY TAXES CURRENT? YES NO UNSURE



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PART 3 – PROJECT OVERVIEW

PROVIDE A LINE ITEM DESCRIPTION OF PROPOSED IMPROVEMENTS:

WHEN WILL THE PROJECT BEGIN? _____

WHEN WILL THE PROJECT BE COMPLETED? _____

HAS ANY PORTION OF THE DESCRIBED WORK ALREADY BEEN COMPLETED?

FAÇADE PROJECT COST: _____

AMOUNT OF GRANT FUNDING REQUESTED (CANNOT EXCEED \$2200)



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PART 4 – ATTACHMENTS

THE FOLLOWING ITEMS MUST BE ATTACHED TO APPLICATION.

THE APPLICATION WILL NOT BE PROCESSED UNTIL ALL ITEMS ARE PROVIDED.

(CHECK IF ATTACHED)

- Two (2) to four (4) photographs of current façade(s) conditions ☐
- Documentation outlining proposed improvements, budget, Material lists, renderings, and color samples. A detailed Budget is imperative. ☐
- Documentation confirming ownership, or permission from The owner, to alter building (Current property tax statement, Lease or letter from owner giving tenant authority to alter). ☐
- Certificate of current property and casualty insurance. ☐
- Proof that contractor and subcontractors can work in the City of Chesnee (i.e. Current Business License) ☐



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CERTIFICATION & ACKNOWLEDGEMENT

BY SIGNING AND SUBMITTING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- THAT ACCEPTANCE OF THE APPLICATION DOES NOT COMMIT THE CITY OF CHESNEE TO ENTER INTO A GRANT AGREEMENT, TO PAY ANY COSTS INCURRED IN ITS PREPARATION, TO PARTICIPATE IN SUBSEQUENT NEGOTIATIONS, OR TO CONTRACT FOR THE PROJECT.
- THAT ACCEPTANCE OF THIS APPLICATION DOES NOT CONSTITUTE AN AGREEMENT BY THE CITY OF CHESNEE THAT ANY CONTRACT WILL BE ENTERED INTO BY CHESNEE.
- THAT THE CITY OF CHESNEE EXPRESSLY RESERVES THE RIGHT TO REJECT ANY AND ALL APPLICATIONS, PORTIONS THEREOF, OR TO REQUEST MORE INFORMATION FROM THE APPLICANT.

IF THE GRANT IS AWARDED, THE APPLICANT AGREES:

- TO COMPLY WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL LAWS.
- TO KEEP RECORDS AS MAY BE REQUIRED BY THE CITY OF CHESNEE IN RELATION TO THE FAÇADE IMPROVEMENT PROGRAM.
- TO COMPLY WITH ALL APPLICABLE LOCAL, STATE AND FEDERAL STATUTES GOVERNING FAIR LEASING PRACTICES AND EQUAL EMPLOYMENT OPPORTUNITIES.
- THAT NO EMPLOYEE OF THE CITY OF CHESNEE HAS ANY FINANCIAL INTEREST, DIRECT OR INDIRECT, IN THE PROCEEDS OF ANY FAÇADE IMPROVEMENT GRANT.



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IN ADDITION, THE APPLICANT CERTIFIES UNDERSTANDING OF THE FOLLOWING:

- THE FAÇADE IMPROVEMENT PROGRAM IS A GRANT INITIATIVE. GRANTS ARE AWARDED AT THE DISCRETION OF THE CITY OF CHESNEE AND MAY NOT EXCEED \$2200 WITH A LIFETIME MAXIMUM REIMBURSEMENT OF \$10,000.
- AFTER SUBMITTING THEIR APPLICATION, APPLICANTS MAY WAIT AS LONG AS 1 MONTH TO RECEIVE AUTHORIZATION FROM THE CITY OF CHESNEE; HOWEVER, AUTHORIZATION IS OFTEN GIVEN IN AS LITTLE AS 1 TO 2 WEEKS.
- APPLICANTS MAY ONLY BEGIN WORK ON THE PROPERTY AFTER RECEIVING APPROVAL BY THE CITY OF CHESNEE. ANY WORK BEGUN BEFORE RECEIVING APPROVAL MAY BE INELIGIBLE FOR REIMBURSEMENT.
- GRANT DOLLARS ARE DISBURSED AT THE TIME OF PROJECT COMPLETION REIMBURSING THE OWNER/BUSINESS ELIGIBLE AND APPROVED COSTS **AND** ONLY WITH ALL REQUIRED PROJECT DOCUMENTATION ON FILE WITH THE CITY OF CHESNEE.
- A BUILDING OWNER CAN ONLY PARTICIPATE IN THE FAÇADE IMPROVEMENT PROGRAM WITH A MAXIMUM OF THREE PROJECTS.
- PROPERTIES FOUND TO BE IN ARREARS ON REAL PROPERTY TAXES OR SPECIAL ASSESSMENTS WILL **NOT** BE ELIGIBLE.
- ALL PROJECTS AWARDED ARE SUBJECT TO PROGRAM FUNDING AT THE TIME OF PROJECT COMPLETION. THE CITY OF CHESNEE WILL MAKE A GOOD FAITH EFFORT TO NOTIFY THE APPLICANT SHOULD FUNDING BECOME UNAVAILABLE.

Signature

Printed Name

Company Name

Date